

## Quick Implementation Checklist

Here is the short and sweet version of the tasks your school needs to complete in order to implement the program. For a detailed summary, please see the [Program Information Packet](#).

### Before registration

- Meet with your colleagues to make important decisions about how to implement Growth Mindset for 9th Graders at your school.
- Create a user account on [perts.net/ninth-grade-mindset](https://perts.net/ninth-grade-mindset)

### Register and setup your school on the Dashboard

- Step 1: Register school
  - 1.1 Find your organization on our database.
  - 1.2: Invite colleagues to the Dashboard.
  - 1.3: Confirm your organization liaison status on the Dashboard. *\*If you will not be liaison, you must invite the liaison to the Dashboard in step 1.1 above.*
- Step 2: Prepare for student participation
  - 2.1: Read and Agree to Terms of Use.
  - 2.2: Reserve Resources. Will you need to reserve computer space or a laptop cart? Are headphones available for students?
  - 2.3: Orient Facilitators: the individuals who will be administering the program to students.
  - 2.4: Decide on Expected Participation. How many students will be taking part in the program?
  - 2.5: Disclose Other Growth Mindset Efforts at your School.
  - 2.6: Share How You Learned about this Program.
- Step 3: Take the Quiz. Test your knowledge of the appropriate administration protocol.
- Step 4: Launch and monitor module 1.
  - 4.1: Monitor Module. Open and track student participation.
- Step 5: Launch and monitor module 2.
  - 5.1 Administration Adjustments. Will you need to make any changes to your plan?
  - 5.2 Confirm Reserved Resources.
  - 5.3 Remind Facilitators about the second module.
  - 5.4 Monitor Module. Open and track student participation.
  - 5.5 After student participation, read and share your Final Report.